I am an enthusiastic , ambitious person who has developed a mature and responsible approach to any task that I undertake ,or situation that I am present with. I am excellent at working with others to achieve a certain objective on time and with excellence.

| EDUCATION AND QUALIFICATIONS |  |
| --- | --- |
| NDEJJE UNIVERSITY | 2010-2013 |
| BACHELORS OF SCIENCE IN ACCOUNTING | 2008-2009 |
| KISUBI HIGH SCHOOL  UGANDA ADVANCED CERTIFICATE OF EDUCATION (UACE) | 2003-2007 |
| SIR TITO WINYI SENIOR SECONDARY SCHOOL  UGANDA CERTIFICATE OF EDUCATION (UCE) |  |
|  |  |
| ST JOSEPH'S BOARDING PRIMARY SCHOOL NABBINGO  PRIMARY LEAVING EXAMINATION | 2002 |
|  |  |

WORK EXPERIENCE

MULTICHOICE UGANDA 2014

* Customer care ; calling customers to follow up payments and finding out their problems.
* Marketing for the company.
* making sales for the company.

INNOVATION FOR POVERTY ACTION 2015-2016

* Collecting data from the field.
* Interviewing household heads.
* Tracking different households in preparation for different assigned interviews
* making field reports at the end of the Interviews.

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EVENTS LIMITED 2017- 2020

Office Manager

Responsibilities:

* Receiving money from customers
* Banking the company money
* Marketing
* Making sales
* Accounting for the company funds
* Receiving bookings

# ADDITIONAL INFORMATION

Skills:

* Computer-literate, well-versed with most computer applications suitable for today’s office 
* Excellent interpersonal skills
* Excellent work ethics High integrity and loyalty
* Very good teamwork player
* Ability to work for long hours with limited supervision.
* Presentation Skills.
* Organising Events.
* Cross Cultural Adaptability.
* Customer care skills.
* Marketing skills.

Interests:

* Travelling, Music, Sports(basketball and volleyball ).

# REFERENCES

1. Mr. Edmund Emulu

Field manager

Innovation for poverty action

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1. Mr. William Kayondo

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